



United States Department of the Interior
BUREAU OF LAND MANAGEMENT
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In Reply Refer To:
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June 19, 2007

Instruction Memorandum No. WY-2007-025
Expires 9/30/2008

To: Field Managers
Attn: AFM's and Outdoor Recreation Planners
From: Deputy State Director (930)
Subject: FY 2007 End-of-Year Recreation Management Information System (RMIS) Data
Call
DD 9/14/07

Under separate cover, you recently received Washington Office Instruction Memorandum

(IM) No. 2007-123, FY 2007 End-of-Year RMIS Data Call. This IM requests all Field Offices to update RMIS data for the period of October 1, 2006 to September 30, 2007. An estimate of visitation from September 15-30, 2007 may be necessary to complete the fiscal year data. Data should be entered through the BLM intranet site at: <http://rmis.blm.gov/>.

The due date for Field Office RMIS data entry is September 14, 2007. The State Recreation Program lead will then review the data and work with the Field Offices to identify and

correct errors or missing data. The deadline for this review and any needed corrections is September 28, 2007.

This year's data call focuses on:

- Visits to public lands and waters
- Special Recreation Permits (commercial and non-commercial private use)
- Off Highway Vehicles designation acreage updates
- Update of current Activity Level and/or Travel Management Plans
- Review and update of formulas
- Review and update of partnerships/agreements

Permit Recreation Use Permits (RUPs and Federal Passports) counts from the Collections and Billing System (CBS) will not be used in FY 07 Public Lands Statistics and will therefore need to be entered into RMIS. Revenue from RUPs and Federal Passports is collected through CBS and will need to be reviewed for accuracy, but not entered into RMIS.

This planned workload was included as part of the FY 07 Recreation budget. Use Program Element MA (Evaluate Recreation Areas) for duties associated with RMIS. A RMIS User Information Website has been developed and contains links to the RMIS User Guide and reference documents. This website is <http://rmishelp.blm.gov>.

Please contact Britta Hall at (307) 775-6106 if you have any questions.

/s/Martin G. Griffith
Acting